

**FROHN TOWNSHIP
BOARD OF SUPERVISORS MINUTES
August 19, 2025**

Present: Chairperson Tom Harmon
Supervisor Steve Kovacic
Clerk Vicki Turn

Supervisor Kathy Robinson
Supervisor Kaleb Smith
Supervisor Christine Herwig
Land Use Administrator Jim Baruth

APPROVAL OF AGENDA:

Supervisor Steve Kovacic made a motion to approve the agenda as read. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0.

VISITORS: Bill Hubbell, Scott Heydel, Kevin Johnson, Lanette Anderson, Kristy Roberts, Donna Anderson, Bill Conner, and Roger Rettke

Kevin Johnson brought in 162 pairs of feet for gopher bounty.

FINANCIAL/TREASURER:

- Supervisor Kathy Robinson made a motion to approve the claims and payroll as presented in the amount of \$38,371.04 Claims #18626 to #18644 in the amount of \$33,778.09 and payroll in the amount of \$4,592.95. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 4-0.
- Funds/Balance Budget Report. Supervisor Steve Kovacic made a motion to approve the Funds/Balance Budget Report as presented. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 4-0.

Checking Balance as of 08/19/2025	\$ 186,899.25
Money Market Balance as of 08/19/2025	\$ 141,737.11
General CD (Maturity Date: 08/19/2025	\$ 87,668.10
Road CD (Maturity Date: 08/19/2025	\$ 87,668.10
Total:	\$ 503,972.56

Supervisor Steve Kovacic made a motion to purchase 1,000 gallons for pre-buy with Lakes Gas at \$1.69 per gallon. Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

PLANNING COMMISSION:

IUP 25-02 Rick and Donna Anderson, 10843 23rd Street SE, Bemidji, constructing a second farm dwelling on a 40 acre parcel located at 11 Van Buren Ave SE, Bemidji. Supervisor Steve Kovacic made a motion to approve IUP 25-02 with the phrase from the Planning Commission such as the interim use permit shall terminate if first or second dwellings are occupied by someone other than a family member and one of the dwellings shall be removed. Upon removal of the original homestead, the interim use permit will expire. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

CUP 25-02 Roger Rettke, 12041 Walleye Lane SE, Bemidji is paving a 600 foot long, 12 foot wide driveway to the boat ramp at the harbor. Supervisor Steve Kovacic made a motion to approve CUP 25-02 and accept the drawing for the common interest driveway that it drains to the existing storm water ponding area. Supervisor Kaleb Smith abstained. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 3-0.

LUP 2025-10 Matt Albers, Oak Haven Resort, 14333 Roosevelt Rd SE, Bemidji is replacing cabin structures with 12 new RV Sites per plan provided by Murray Surveying. Supervisor Steve Kovacic made a motion to approve LUP 2025-10. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

Resolution 2025-03 Oak Haven Resort, 14333 Roosevelt Rd SE, Bemidji, Supervisor Steve Kovacic made a motion to approve Resolution 2025-03 for Oak Haven Resort. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

LUP 2025-11 Rick and Donna Anderson, 10843 23rd Street SE, Bemidji, are building a 30' X 60' X 18' home with a garage for a total square foot of 2500'. Supervisor Kaleb Smith made a motion to approve LUP 2025-11. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

LUP 2025-12 Travis Schultz, 786 Lazy Ike Lane SE, Bemidji, is building 48' X 70' X 19'-6" single family home with attached garage for a total square foot of 3,360'. Supervisor Steve Kovacic made a motion to approve LUP 2025-12. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

LUP 2025-13 Scott Schroeder, 3878 Wolf Lane SE, Bemidji, is installing a 45' X 60' asphalt driveway. Supervisor Kathy Robinson made a motion to approve LUP 2025-13. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

LUP 2025-14 Randy and Susan Supalla, 12096 Harbor Lane SE, Bemidji, is installing a 12' X 16' X 12' storage shed for a total square foot of 192'. Supervisor Steve Kovacic made a motion to approve LUP 2025-14 pending septic compliance. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

LUP 2025-15 Douglas Taylor and Nan Wu, 12577 Emerald Acres Ln NE, Bemidji, is building a 43' X 80' X 33' single family home and a 30'X44' garage for a total square foot of 3,440'. Supervisor Kaleb Smith made a motion to approve LUP 2025-15. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

Resolution 2025-04 Ted Osborn/DBA Axel Industries, 10769 Power Dam Rd NE, Bemidji. Supervisor Kathy Robinson made a motion to approve Resolution 2025-04 for Ted Osborn/DBA Axel Industries with the addition of condition number 16. All events must conclude by 10:00 p.m. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 4-0.

APPROVAL OF MINUTES: Supervisor Kaleb Smith made a motion to approve the Board of Supervisor July 15, 2025, minutes as read. Supervisor Kathy Robinson seconded. Supervisor Steve Kovacic abstained. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 3-0. Supervisor Steve Kovacic made a motion to approve the Board of Supervisor July 22, 2025 minutes for work session review of Zoning and Land Use Ordinance. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0.

COMMITTEE REPORTS:

ROAD AND BRIDGE:

Supervisor Kathy Robinson requested an update on the storm clean up from Bill Conner. Bill Conner stated he is working in the smaller and easier areas of roads to access for storm clean up and Storlie Construction will start next week working in the tougher areas of storm clean up. Bill Conner stated he has hauled 100 loads to date.

Supervisor Kathy Robinson made a motion to approve the payment of \$10,000 to Chuck Ellis for tree removal on Frohn Town Hall and the shed. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0.

Supervisor Kathy Robinson made a motion to approve Beaulieu's to remove nine leaner trees on Somerset Road. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0.

BUILDING:

Supervisor Steve Kovacic got quotes on a new 10 X 12 Tuff shed from Menard's which would cost \$1,900. Scott Heydel would build a stick built 10 X 12 shed for \$2,500. Supervisor Kathy Robinson made a motion to approve the invoice for \$8,500 to Scott Heydel for repairing the roof on Frohn Town Hall and repairing the ceiling tiles inside Frohn Town Hall. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0.

Supervisor Steve Kovacic made a motion to approved the invoice for \$2,500 to build a 10 X 12 stick built shed with disposal of the old shed and its contents along with cleaning up the trees around the old shed. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0.

FIRE: Supervisor Steve Kovacic asked Board members if they support collection of funds from insurance companies to pay Bemidji Rural Fire Association. All Board members were in support. Supervisor Steve Kovacic will report that information back to BRFA at his next meeting. Supervisor Steve Kovacic mentioned BRFA will be receiving a \$450,000 grant thanks to Senators Amy Klobuchar and Tina Smith. The SAFER grant is no longer being pursued and is on hold.

ANIMAL CONTROL: Supervisor Kaleb Smith reported Pete, Animal Control Officer, is working for the Sheriff's Department and can now give citations. The Animal Control Officer is now taking dogs to Bagley which is a very nice facility. Supervisor Kaleb Smith requested all Board members to look over the Animal Control Ordinance for any revisions for the next Board of Supervisors meeting on September 16, 2025. Supervisor Kaleb Smith stated the next animal control meeting is October 28, 2025, at 7:00 p.m. at Northern Town Hall.

CLERK: Chairperson Tom Harmon stated there is no mail to present.

OLD BUSINESS:

1. The Zoning and Land Use Ordinance draft revisions is tabled until the next Board of Supervisor meeting on September 16, 2025.
2. Supervisor Steve Kovacic made a motion to table the impervious surface discussion until the next Board of Supervisor meeting on September 16, 2025. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0.

NEW BUSINESS:

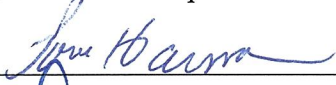
1. Lanette Anderson reported Beltrami County is in the process of purchasing new poll pads as the current poll pads are generation 6.0 and are no longer supported by iOS election software. The new poll pads will be generation 11.0. One poll pad is necessary for efficient voter check-in and registration purposes, and an additional poll pad is recommended for every 500-600 registered voters. Beltrami County will purchase one poll pad for Frohn Township. Lanette Anderson requested purchasing two additional poll pads at \$367.50 each plus shipping. Lanette also mentioned Beltrami County orders the new poll pads, programs them and stores them. Supervisor Steve Kovacic made a motion to purchase two additional poll pads at \$367.50 each plus shipping. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0.

COMMENTS FOR GOOD OF THE BOARD:

Supervisor Steve Kovacic suggested getting an Amazon Business account set up for Frohn Township. Clerk, Vicki Turn will get it set up.

Supervisor Steve Kovacic made a motion to adjourn the meeting. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No further discussion. Vote was taken and motion carried 4-0.

Adjourned: 8:17 p.m.



Tom Harmon, Chairperson



Vicki Turn, Clerk

Approved: September 16, 2025