



**FROHN TOWNSHIP
BOARD OF SUPERVISORS MINUTES
February 18, 2025**

Present: Chairperson Tom Harmon
Supervisor Steve Kovacic
Treasurer Guy Drevlow
Land Use Administrator Jim Baruth
Supervisor Kathy Robinson
Supervisor Kaleb Smith
Supervisor Christine Herwig
Clerk Vicki Turn

APPROVAL OF AGENDA:

Supervisor Christine Herwig made a motion to approve the agenda. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.

VISITORS: Bill Hubbell, Tonya Stranger, and Bill Connor

FINANCIAL/TREASURER:

- Supervisor Steve Kovacic made a motion to approve the claims and payroll as presented in the amount of \$55,416.01 Claims #18516 to #18532 in the amount of \$52,813.00 and payroll in the amount of \$2,603.01. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 5-0.
- Also presented was the Funds/Balance Budget Report. Supervisor Kathy Robinson made a motion to approve the Funds/Balance Budget Report as presented. Supervisor Christine Herwig seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 5-0.

Checking Balance as of 2/18/2025	\$ 118,413.15
Money Market Balance as of 12/17/2024	\$ 140,826.82
General CD (Maturity Date: 12/17/2024	\$ 85,876.17
Road CD (Maturity Date: 12/17/2024	<u>\$ 85,876.17</u>
Total:	\$430,992.31

PLANNING COMMISSION:

LUP 2025-01 Jeremy and Marta Wedel, Emerald Acres, Bemidji, MN 56601, will be building a garage with living quarters and 40' X 40' pole building. The garage with living quarters will be 29' X 42' and two stories for a total square foot of 1218'. All compliances have been met. Supervisor Steve Kovacic made a motion to approve LUP 2025-01. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 5-0.

Planning and Zoning Chairperson Bill Hubbell presented an update on the Planning and Zoning Ordinance revision meeting that was held on Monday, February 3, 2025 at 6:00 p.m. Planning and Zoning Chairperson Bill Hubbell stated it was a very productive meeting and the ordinance revisions should be able to be completed at the next Planning and Zoning meeting scheduled for March 10th.

Chairperson Tom Harmon addressed the Home Occupation ordinance which is being referred to Planning and Zoning.

APPROVAL OF MINUTES: Supervisor Kathy Robinson made a motion to approve the Board of Supervisor January 21, 2025, minutes as read. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.

COMMITTEE REPORTS:

ROAD AND BRIDGE:

1. Supervisor Kathy Robinson reported there was an issue with a truck and trailer on Walnut Road that was addressed.

BUILDING:

1. Supervisor Steve Kovacic reported he contacted Gregg's Plumbing to unclog the toilets again in both bathrooms.
2. Supervisor Steve Kovacic reported he will shut off the toilets after the meeting tonight to make sure there are no leaky toilets.
3. Supervisor Steve Kovacic requested Clerk; Vicki Turn to post a sign in each bathroom stating "please do not flush feminine products down toilets".
4. Supervisor Steve Kovacic reported he will finish completing a voting station for wheel chair accessible.

FIRE: Supervisor Steve Kovacic reported he attended the annual meeting on Thursday, January 23, 2025 and they have a new secretary as Steve stepped down. Supervisor Steve Kovacic reported there will be a joint board meeting on February 27, 2025 at 7:00 p.m. at Northern Town Hall and everyone is invited.

ANIMAL CONTROL: Supervisor Christine Herwig stated she had nothing to report.

CLERK:

1. Mail - Chairperson Tom Harmon reported there was no mail to present.

OLD BUSINESS:

1. Board of Audit and Budget Review are scheduled for February 19, 2025, at 6:00 p.m. Treasurer Guy Drevlow stated since they are two separate meetings Budget Review will be paid \$100.00 and the second meeting Board of Audit will be \$50.00.

NEW BUSINESS:

1. Chairperson Tom Harmon reported the Board of Appeal and Equalization meeting is scheduled for April 17, 2025 at 9:00 a.m. Chairperson Tom Harmon is certified along with Supervisor Kathy Robinson. Supervisor Kaleb Smith reported he is certified for 2026.
2. Clerk Vicki Turn reported the tax exemption number for Walmart
3. Treasurer Guy Drevlow reported the tax exemption number for Target

Supervisor Steve Kovacic made a motion to adjourn the meeting. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No further discussion. Vote was taken and motion carried 5-0.

Adjourned: 7:30 p.m.

 Tom Harmon, Chairperson

 Vicki Turn, Clerk

Approved: March 18, 2025