

ORIGINAL

**FROHN TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
January 21, 2025**

**Present:** Chairperson Tom Harmon  
Supervisor Steve Kovacic  
Treasurer Guy Drevlow

Supervisor Kathy Robinson  
Supervisor Kaleb Smith  
Supervisor Christine Herwig  
Clerk Vicki Turn

**APPROVAL OF AGENDA:**

Supervisor Steve Kovacic made a motion to approve the agenda. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.

**VISITORS:** Jay Mellema, Bill Hubbell, Lanette Anderson, and Justin Jones

1. Jay Mellema presented questions regarding an equestrian family business and building an indoor arena. Supervisor Steve Kovacic suggested the Board needs to do some research. Chairperson Tom Harmon stated he will also personally contact Land Use Administrator Jim Baruth to get the questions squared away and get back to Jay Mellema. Jay's e-mail address is [jaymellema@gmail.com](mailto:jaymellema@gmail.com).
2. Justin Jones and his wife Leah Girard are in the process of purchasing Aazzee's Auto Salvage and requested the township to sign the necessary zoning paperwork. The zoning paperwork was signed by Chairperson Tom Harmon and Clerk Vicki Turn as well as notarized.

**FINANCIAL/TREASURER:**

- Supervisor Steve Kovacic made a motion to approve the claims and payroll as presented in the amount of \$26,697.92 Claims #18500 to #18515 in the amount of \$24,580.38 and payroll in the amount of \$2,117.54. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 5-0.
- Also presented was the Funds/Balance Budget Report. Supervisor Kaleb Smith made a motion to approve the Funds/Balance Budget Report as presented and amended. Supervisor Christine Herwig seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 5-0.

|                                       |               |
|---------------------------------------|---------------|
| Checking Balance as of 1/21/2025      | \$ 142,304.17 |
| Money Market Balance as of 12/17/2024 | \$ 140,671.50 |
| General CD (Maturity Date: 12/17/2024 | \$ 85,876.17  |
| Road CD (Maturity Date: 12/17/2024    | \$ 85,876.17  |
| Total:                                | \$454,728.01  |

**PLANNING COMMISSION:**

Chairperson Tom Harmon presented an update on the Planning and Zoning Ordinance revision meeting that was held on Monday, January 13<sup>th</sup>, 2025 at 6:00 p.m. Planning and Zoning Chairperson Bill Hubbell will e-mail Land Use Administrator Jim Baruth requesting clarification on the pages in question prior to the next meeting. A second meeting for Planning and Zoning for Ordinance revisions has been scheduled for Monday, February 3, 2025, from 6:00-9:00 p.m. An alternate date has been scheduled for February 10, 2025, from 6:00-9:00 p.m. Vicki Turn, Clerk will e-mail each of the Planning and Zoning Commissioners, Land Use Administrator, and Board of Supervisors notifying them of scheduled date.

**APPROVAL OF MINUTES:** Supervisor Christine Herwig made a motion to approve the Board of Supervisor December 17, 2024, minutes as read. Chairperson Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.

**COMMITTEE REPORTS:**

**ROAD AND BRIDGE:**

1. Chairperson Tom Harmon reported we received in the mail Bill Conner's bid for mowing the township right-a-way and his Certificate of Liability insurance. Supervisor Kathy Robinson suggested we need a contract for Bill Conner.
2. Chairperson Tom Harmon reported we received in the mail a Township Road and Maintenance Agreement from Bruce Hasbargen. Chairperson Tom Harmon stated it was declined.

**BUILDING:**

1. Supervisor Kathy Robinson suggested the statement: "children must be supervised and remain on the township property during Frohn Township Hall rental" be added to the Rules of Hall Rental Agreement.
2. Supervisor Steve Kovacic reported he will remove the hand sanitizer station from elections and haul it to the transfer station.
3. Supervisor Steve Kovacic reported he will call a plumber to unclog the toilets in both bathrooms.
4. Supervisor Steve Kovacic reported he will spray the front door lock with WD-40 and make Supervisor Kathy Robinson a new key.

**FIRE:** Supervisor Steve Kovacic reported he will be attending the annual meeting on Thursday, January 23, 2025, and will give a report to the Board of Supervisors at the next meeting on February 18, 2025.

**ANIMAL CONTROL:** Supervisor Christine Herwig reported they met on January 15, 2025. Supervisor Christine Herwig stated they met with Great River Rescue and felt comfortable for them to take potential pets such as dogs and cats. The cost is expected to remain the same. Supervisor Christine Herwig stated there were no dog bites reported for Frohn Township.

**CLERK:**

1. Mail –

**OLD BUSINESS:**

1. Board of Audit and Budget Review are scheduled for February 19, 2025, at 6:00 p.m. Treasurer Guy Drevlow stated he will contact MAT to find out what they require for a true audit.
2. Chairperson Tom Harmon gave a cannabis update. Chairperson Tom Harmon stated he contacted Troy Gilchrist, and he will write up a cannabis ordinance for Frohn Township. Chairperson Tom Harmon also mentioned the cannabis resale is now set for summer or early fall as the license process is being revised.

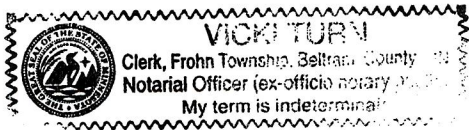
**NEW BUSINESS:**

1. Lanette Anderson reported that at least one person needs certification for the Board of Appeal and Equalization. Chairperson Tom Harmon is certified along with Supervisor Kathy Robinson. Supervisor Kaleb Smith volunteered to take the online course on the MAT website to become certified.
2. Lanette Anderson requested the following three head Judges for March 11, 2025, election. The head Judges will be Lanette Anderson, Abby Bushie and Kathryn Gonzalez with alternate Peggy Nickerson. Supervisor Steve Kovacic made a motion to accept the election Judges for the March 11 election. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.

Supervisor Steve Kovacic made a motion to adjourn the meeting. Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No further discussion. Vote was taken and motion carried 5-0.

Adjourned: 7:57 p.m.

Tom Harmon Tom Harmon, Chairperson



Vicki Turn Vicki Turn, Clerk

Approved: 2/18, 2025