



**FROHN TOWNSHIP
BOARD OF SUPERVISORS MINUTES
May 20, 2025**

Present: Chairperson Tom Harmon
Supervisor Steve Kovacic
Treasurer Guy Drevlow
Clerk Vicki Turn

Supervisor Kathy Robinson
Supervisor Kaleb Smith
Supervisor Christine Herwig
Land Use Administrator Jim Baruth

APPROVAL OF AGENDA:

Supervisor Kathy Robinson made a motion to approve the agenda. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.

VISITORS: Bill Hubbell, Michael Kelly and Curt Blumhagen with Northern Township, Justin Jones with Aazzees Auto Salvage, Kristy Roberts, and Dan Nickerson

Dan Nickerson brought in 50 pairs of feet for gopher bounty.

FINANCIAL/TREASURER:

- Supervisor Kathy Robinson made a motion to approve the claims and payroll as presented in the amount of \$23,673.26 Claims #18567 to #18589 in the amount of \$18,847.26 and payroll in the amount of \$4,826.00. Supervisor Christine Herwig seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 5-0.
- Also presented was the Funds/Balance Budget Report. Supervisor Steve Kovacic made a motion to approve the Funds/Balance Budget Report as presented. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 5-0.
- Supervisor Steve Kovacic made a motion to give permission from the Board to Treasurer Guy Drevlow to transfer funds from the Money Market account to the checking account as needed for the month of June. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion was held. Vote was taken and motion carried 5-0.

Checking Balance as of 05/20/2025	\$ 49,934.92
Money Market Balance as of 05/20/2025	\$ 141,273.69
General CD (Maturity Date: 05/20/2025	\$ 86,775.40
Road CD (Maturity Date: 05/20/2025	<u>\$ 86,775.40</u>
Total:	\$364,759.41

PLANNING COMMISSION:

Chairperson Tom Harmon stated the Planning and Zoning Commission completed the Cannabis Ordinance draft at the Planning and Zoning meeting on Monday, May 12, 2025. The public hearing for the cannabis ordinance is scheduled for Wednesday, June 4th at 6:00 p.m.

Chairperson Tom Harmon also stated the Planning and Zoning Commission completed the draft of the Zoning and Land Use Ordinance at the May 12, 2025, Planning and Zoning meeting. Supervisor Steve Kovacic requested Vicki Turn, Clerk to e-mail a copy of the draft to each person on the Board of Supervisors.

LUP 2025-03, Judy and John Mackenroth, 3131 Bahr Road NE, Bemidji, is building a 52' X 48' garage with a 12' X 48' lean to for a total square foot of 2496'. All compliances have been met. Supervisor Christine Herwig made a motion to approve LUP 2025-03. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 5-0.

LUP 2025-04, Scott Schroeder, 3878 Wolf Lane SE, Bemidji, is building a 26' X 28' X 14' garage for a total square foot of 728'. All compliances have been met. Supervisor Steve Kovacic made a motion to approve LUP 2025-04. Supervisor Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 5-0.

LUP 2025-05, Lorinda Kompelien and Mark Spitzack, 14341 Roosevelt Road, Bemidji, are building two decks which are 6'X20' and 12'X20' for a total square foot of 360'. All compliances have been met. Supervisor Steve Kovacic made a motion to approve LUP 2025-05. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 5-0.

LUP 2025-06, Robert and Rebecca Enger, 11837 Chalet Ct SE, Bemidji, is building a 28' X 60' X 16' single family home on Lot 7 at Swiss Point. All compliances have been met. Supervisor Kathy Robinson made a motion to approve LUP 2025-06. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 5-0.

LUP 2025-07, Matthew Magnuson, 1825 Wolf Lake Dr SE, Bemidji is building a 40' X 40' X 18.5' garage for a total square foot of 1,600'. All compliances have been met. Supervisor Kathy Robinson made a motion to approve LUP 2025-07. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion, all in favor, none opposed. Vote was taken and motion carried 5-0.

APPROVAL OF MINUTES: Supervisor Steve Kovacic made a motion to approve the Board of Supervisor April 15, 2025, minutes as read and amended. Supervisor Christine Herwig seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0. Supervisor Christine Herwig made a motion to approve the April 17, 2025, Board of Appeals and Equalization minutes as read and amended. Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.

COMMITTEE REPORTS:

ROAD AND BRIDGE:

1. Supervisor Kathy Robinson reported a list of possible items from the May 2nd Road Tour for Land Use Administrator Jim Baruth to check on for compliance.
2. Supervisor Christine Herwig made a motion to authorize Supervisor Kathy Robinson to schedule and conduct the potholes and graveling with Storlie Construction as indicated on the May 2nd Road Tour. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.
3. Christine Herwig made a motion to approve the May 2nd Road Tour summary of road conditions. Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 4-0. (Supervisor Kaleb Smith abstained)

BUILDING:

1. Supervisor Steve Kovacic reported he will purchase two eight foot tables this week from Menards.

FIRE:

1. Supervisor Steve Kovacic stated nothing new to report. Next meeting is May 22nd at 7:00 p.m.

ANIMAL CONTROL: Supervisor Kaleb Smith reported on the April 22nd meeting. Supervisor Kaleb Smith stated they are still working on approving the Clearwater County Contract. They still need to meet with the City of Bagley. The biggest change is \$1,000 for five or fewer animals per month and \$150 per dog over five per month. They still need to meet to get approval from the City Council. They are currently taking animals to Great River Rescue. Keith Christenson, Animal Control Officer is looking to purchase an axiom body camera. The next meeting is July 29, 2025, at noon at Northern Town Hall.

CLERK: Chairperson Tom Harmon presented the mail.

1. Paul Bunyan Telephone Annual meeting is May 21st at 3:30 p.m.
2. Chairperson Tom Harmon reported the Department of Health drinking water numbers are fine.

OLD BUSINESS:

1. Chairperson Tom Harmon mentioned as a reminder the Board of Appeal and Equalization meeting for Frohn Township is scheduled for April 17, 2025, at 9:00 a.m.
2. Treasurer Guy Drevlow reported he contacted MAT for clarification on the property valuation. MAT corrected the address and reran the numbers so now the property valuation is at \$221,780.00.

NEW BUSINESS:

1. Township Board Organization Assignments are as follows:
Supervisor Kathy Robinson made a motion to keep the township organizational duties the same.
Supervisor Steve Kovacic seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.
Road and Bridge: Supervisor Kathy Robinson
Building: Supervisor Steve Kovacic
Rural Fire: Supervisor Steve Kovacic
Animal Control: Supervisor Kaleb Smith
Backup Rural Fire: Vice Chairperson Christine Herwig
Supervisor Steve Kovacic nominated Tom Harmon to remain as Chairperson and Tom Harmon accepted.
Supervisor Kaleb Smith nominated Christine Herwig as Vice Chairperson and Christine Herwig accepted.
2. Steve Kovacic made a motion to approve Resolution 2025-01 Supporting Incorporation of Northern Township. Kathy Robinson seconded. Chairperson Tom Harmon called for discussion. No discussion. Vote was taken and motion carried 5-0.
3. Chairperson Tom Harmon gave a summary on the BATO meeting.
4. The cannabis public hearing is scheduled for Wednesday, June 4, 2025, at 6:00 p.m.

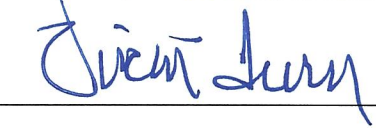
COMMENTS FOR GOOD OF THE BOARD:

Chairperson Tom Harmon asked if anyone would be interested in attending a zoom meeting with Maddie Cash on June 17, 2025, from 10:00-11:00 on the topic of Strategies for Addressing Unfilled Office Vacancies.

Supervisor Steve Kovacic made a motion to adjourn the meeting. Supervisor Kaleb Smith seconded. Chairperson Tom Harmon called for discussion. No further discussion. Vote was taken and motion carried 5-0.

Adjourned: 8:36 p.m.

 Tom Harmon, Chairperson

 Vicki Turn, Clerk

Approved: June 17, 2025